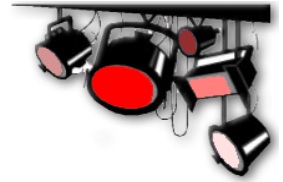




Your community theater

120 Abraham Drive
PO Box 1548, Ames IA 50014
(515) 292-2073
<http://www.ACTORsinc.org>
E-mail: info@actorsinc.org



Calling All Volunteers!

ACTORS is a nonprofit organization, meaning volunteerism is the lifeblood of our existence! We have rewarding volunteer jobs available for everyone, either as production staff (supervisory), production crews, or non-production personnel. No experience is necessary. ACTORS is happy to train and assist you!

(PLEASE PRINT CLEARLY)

Name: _____ Date: _____

Address: _____ City: _____ ZIP _____

Home Phone: _____ Work Phone (optional): _____

Cell Phone (optional): _____ e-mail: _____

Student: Yes No School level _____ Expected graduation yr. _____

Student: Yes No School level _____ Expected graduation yr. _____

Birth date (this help us group Volunteers needed on particular age groups) _____

Are you a member of ACTORS: _____ membership level: _____

PLEASE INDICATE WHICH OF THE FOLLOWING POSITIONS INTEREST YOU.

This information is for the exclusive use of ACTORS, Inc to facilitate contacting you for future ACTORS events This information will not be released to any other organizations

Production Staff

- ___ Assistant director
- ___ Assistant producer
- ___ Box office manager
- ___ Choreographer
- ___ Costume designer
- ___ Director
- ___ Hair/make-up coordinator
- ___ House manager
- ___ Lighting designer
- ___ Lobby display coordinator
- ___ Opening night party coordinator
- ___ Orchestra director
- ___ Painting designer
- ___ Photographer
- ___ Poster design
- ___ Producer
- ___ Program designer
- ___ Properties coordinator
- ___ Publicity coordinator
- ___ Set designer
- ___ Show publicity liaison
- ___ Sound/special effects coordinator
- ___ Stage manager
- ___ Technical director
- ___ Vocal music director

Onstage Positions

- ___ Actor
- ___ Dancer
- ___ Singer (voice type) _____
- ___ Other (please specify) _____

Backstage Crews

- ___ Dresser
- ___ Kid wrangler
- ___ Light board operator
- ___ Shift crew
- ___ Sound crew
- ___ Spotlight operator

Other Crew Positions

- ___ Artist
- ___ Bartending/intermission help
- ___ Box office volunteer
- ___ Costume crew
- ___ Lighting crew
- ___ Hair/make-up crew
- ___ Musician (_____)
- ___ Pianist
- (_ audition _ rehearsal _ production)
- ___ Properties crew
- ___ Scene painting
- ___ Set construction
- ___ T-shirt sales
- ___ Usher

Non-Production Assistance

- ___ Babysitting
- ___ Baking/food preparation for special events
- ___ Building cleaning/maintenance
- ___ Data entry
- ___ Grounds maintenance
- ___ Newsletter article

PLEASE COMPLETE OTHER SIDE

Serving on Board and Committees

___ I will like to serve on Board of Directors

Serving a term on the ACTORS Board of Directors usually involves a three-year commitment. Since ACTORS is an all-volunteer organization, members of the Board bring a broad range of abilities to our group — they may be accountants or lawyers to help with our financial or legal affairs; they may be experts at publicity or public relations; they may have an intimate knowledge of backstage work. ACTORS Board is a working board involvement is much more than the two-hour Board meeting each month.

___ I will like to serve on a Committee. PLEASE INDICATE AREA OF INTEREST

Under 1st Vice-President (Finance and Operations)

- ___ Audit
- ___ Budget
- ___ Building Management
- ___ Shop Management
- ___ Costumes Management
- ___ Props Management
- ___ Facilities Long-Range Planning
- ___ Grants
- ___ Office Management
- ___ Phone Clerk
- ___ Mail Clerk

Under 2nd Vice-President (Membership and Development)

- ___ Board Development
- ___ Education
- ___ Membership Events
- ___ Nominating Committee
- ___ Public Relations
- ___ Volunteer Development

Under 3^d Vice-President (Artistic Affairs)

- ___ Performance Facilities/Contracts
- ___ Play Selection
- ___ Production Budgets
- ___ Production Personnel
- ___ Show Contracts
- ___ Show Publicity
- ___ Tickets & box office Management

Indicate below your career field and/or state how you could be an asset to ACTORS Board/Committees.

Thank- you for Helping!

If you know of anyone else that you think would be a valuable ACTORS volunteer, please give them one of these forms or give us their name and address so that we can contact them.